THE BYLAWS

OF THE STUDENT ASSOCIATION OF SYRACUSE UNIVERSITY
AND THE STATE UNIVERSITY OF NEW YORK COLLEGE OF
ENVIRONMENTAL SCIENCE AND FORESTRY

Enacted February 10th, 2014
Last Revised March 3rd, 2017

Article I: General Operations

1.1 The Student Assembly shall meet every Monday during classes in Maxwell Auditorium at 7:30pm. The Speaker of the Assembly may change the meeting place or time of any one meeting with three [3] days' notice to the membership of the Assembly and the student body.

> 1.1.1 A meeting of the Student Assembly may be canceled by the President, Speaker, or majority vote of Cabinet. Such a vote must occur no less than three [3] days in advance of that meeting, except in the case of severely inclement weather, natural disaster, or other catastrophe or event in which travel to or attendance at the meeting would place anyone in danger.
> 1.1.2 Any vote to postpone a meeting of the Student Assembly by more than a week from its scheduled time in Section 1.1 shall be subject to the regulations of Section 1.1.1.
> 1.1.3 Additional regular meetings of the Assembly may be called for by the President, Speaker of the Assembly, a two-thirds vote of the Assembly or by majority vote of the Cabinet.
> 1.1.4 A quorum of the Assembly shall consist of a majority of its voting membership plus one, and shall be required to conduct any business.

1.2 All meetings of the Student Assembly shall be open to the student body and the university community.

> 1.2.1 The Assembly may vote by two-thirds [2/3] to enter into Executive Session, during which only members of the Assembly, officers of the Association, and any person the Assembly invites may be present, and no recording of minutes shall take place. The Assembly may allow a summarized report of proceedings to be released after the Executive Session.

1.3 Under no circumstances shall any business of the Assembly take place via electronic communication, which may include but is not limited to email, text message, Voice-over-IP service or telephone call.

1.4 Under no circumstances shall absentee ballots be in order. If any member of the Assembly casts a vote and then leaves before the votes have been tallied, that vote shall be considered absentee and shall be rendered void.

1.5 The parliamentary authority and rules of procedure for the Assembly shall be the most recent edition of *Robert's Rules of Order, Newly Revised*. Provisions of Robert's Rules shall have the same force and authority of standing rules. Standing rules, bylaws, and the Constitution prevail when in conflict with provisions of Robert's Rules.

1.6 There shall be four [4] categories of Assembly legislation: *Proposal, Resolution, Allocation,* and *Designation*. Any of these may be called a *bill* while being considered by the Assembly, and become law after ratification by the Assembly and approval from the President. A *Proposal* is a bill to amend the Constitution, Bylaws, or standing rules, or to create a committee, or to propose a program, or to retract Student Activity Fee funding, or any action not covered by the remaining types. A *Resolution* details the opinion of the Association. An *Allocation* distributes Student Activity Fee funding for "operating expenses." A *Designation* distributes Student Activity Fee funding for "programming expenses."

1.6.1 Any member of the student body may present legislation in written form to the Assembly. Non-members may author legislation and bring it before the Assembly with two sponsors who are members of the Assembly.
1.6.2 To come before the Assembly, a bill must first be presented by its author for an initial introduction. It shall then be sent to AdOp, who shall ensure the language of the bill honestly reflects its intent, and may amend the bill to that effect. AdOp shall then send the bill to the relevant committee for its approval. The committee shall vote to send the bill to the Assembly, which shall give final approval. Upon approval by the Assembly, it shall be sent to the President, who may at the meeting or within seven [7] days, direct the Assembly to reconsider the bill. A 2/3 vote by the Assembly shall then be required to give approval to the bill.
1.6.3 Bills to be placed before the student body in referendum shall require a two-thirds [2/3] affirmative vote in Assembly.
1.6.4 The Assembly may not amend the numerical or monetary content of any allocation or designation. It may vote to approve any allocation or designation, or vote to send it back to the Finance Board for reconsideration.

1.7 The agenda for Assembly meetings shall be prepared by the Speaker of the Assembly, in consultation with the heads of the various committees, the President, and Cabinet. The agenda, any previous minutes, and any proposed legislation must be electronically released to the Assembly two [2] calendar days before any Assembly meeting. The Assembly must approve the agenda and may amend it by majority vote.

1.8 A Special Meeting may be called by the President, the Speaker, **Parliamentarian,** or majority vote of the Cabinet to discuss matters of particular urgency. Voting Assembly Representatives must be given twenty-four [24] hours advance notice of the meeting's time, location, and the enumerated matters of business to be discussed. The agenda shall be only those enumerated matters unless amended by two-thirds [2/3] vote of the Assembly.

1.9 The right to make motions and to vote in the Assembly shall rest with the elected members of that body. The right to speak in debate or address the Assembly shall rest with elected members of the Assembly as well as all matriculated undergraduate students, and those specified in the

Constitution. Any elected member of the Assembly may move to yield their speaking time to a non-member, requiring a second and affirmative majority vote of the Assembly.

1.9.1 Former Presidents, Vice Presidents, Comptrollers, and Speakers of the Assembly shall retain their speaking rights before the Assembly for life.

1.9.2 Cabinet members will be required to attend at least 2 Assembly meetings a month.

1.9.2.1 Cabinet members have speaking rights during Assembly due to their required attendance.

1.9.2.2 Cabinet members are required to give at least 1 report to assembly per month.

1.10 Secret ballot votes shall be tallied by the Parliamentarian and the Chair of the Board of Elections and Membership, or by any persons elected by the Assembly to do so.

1.11 The Speaker of the Assembly, in consultation with the relevant officers, shall determine a schedule for officers to regularly report before the Assembly. The President, Comptroller, and Parliamentarian shall report weekly.

1.12 The Student Association Office shall be room 132 of the Hildegaarde and J. Meyer Schine Student Center. Regular SA office hours of operation shall be from 9am until 5pm, Monday through Friday. Any officer of the organization may open the office at any other time the Schine Student Center is open.

1.12.1 The SA Office shall be dedicated to the memory and in the honor of Frederick Sandy Phillips, the Vice President of Administrative Operations of the 31st Legislative Session, who was onboard Pan American World Airways flight 103 on December 21, 1988, when it crashed in the city of Lockerbie, Scotland while returning from a Syracuse University study abroad program in London.

1.13 Officers elected or appointed to certain offices of the Association shall serve a designated number of hours per week in the SA office, during which time they will make themselves available to answer student concerns or questions as well as work on any pending projects or initiatives for the Association.

1.13.1 Voting Assembly Representatives shall hold two [2] hours.
1.13.2 Committee Vice Chairpersons shall hold three [3] hours.
1.13.3 BEM, JRB, and committee chairpersons, and individuals serving on Cabinet not elsewhere listed in this section, shall post and hold five [5] hours.
1.13.3.5 The Speaker of Assembly shall hold [5] hours.
1.13.4, Parliamentarian, Recorder, and Chief of Staff shall
post and hold ten [10] hours.
1.13.5 The Vice President shall post and hold fifteen [15] hours.
1.13.6 The President and Comptroller shall post and hold twenty [20] hours.
1.13.7 The Board of Elections and Membership shall be responsible for maintaining a log system to keep track of members' office hours.
1.13.8 The Chair of the Board of Elections and Membership may allow SA business

conducted outside the office to count as office hours.

1.14 Only members of Cabinet and the Speaker of the Assembly may have overnight access to the Schine Student Center.

1.15 The Association's operating budget shall be composed by the President, who shall present it

to the Cabinet. The Cabinet may revise, approve, or reject the proposal. Once approved, it shall be presented to the Assembly, and once approved by the Assembly it shall be forwarded to the Finance Board for a recommendation in the same process as any other request for operating expenditures. The Finance Board will present the Assembly with a final recommendation, which shall be considered by the Assembly in the same manner as all other recommendations.

1.16 The Cabinet shall be the fiscal agent for the Student Association. Expenditure requests for funds within either the Association's budget or miscellaneous account exceeding one hundred dollars [$100.00] shall require approval by simple majority of the Cabinet.

> 1.16.1 In any event where Finance Board or Office of Student Activities procedures call for a singular fiscal agent, the President, or any member of Cabinet designated by a majority vote, may be considered a single fiscal agent for that particular purpose.

1.17 Requests to find events or programs from the Association's funds, in addition to the requirements of Section 1.16, shall also require Assembly approval by majority vote.

1.18 All undergraduate University Senators shall request appointment to one of the University Senate's standing committees and upon appointment shall serve in that committee for the duration of their term.

1.19 Prior to assuming office, the following elected officers must make a public oath before the Assembly, during the first Assembly meeting of the session: President-elect, Vice President-elect, Assembly Representative-elect, Comptroller-elect, and Speaker-elect. The oaths shall be administered by the Chair of the Board of Elections and Membership or their designee.

President:

> Do you, in taking the oath of office, affirm your belief in an effective Student Association? (I do.)
> Will you uphold and abide by the Constitution and Bylaws of the Association and its inherent goals of serving the student body? (I will.)
> As the students of Syracuse University and SUNY-ESF have elected you, will you be responsible to them in word and in deed? (I will.)
> As you are their chosen spokesperson, will you promote the interests of the student body as a whole, as well as your own? (I will.)
> Will you, during your term of office, actively work towards making this Association reflect and meet the needs of its constituency and membership? (I will.)
> Do you accept the office of Student Association President with full knowledge of your duties and responsibilities? (I do.)

Vice President

> Do you, in taking the oath of office, affirm your belief in an effective Student Association? (I do.)
> Will you uphold and abide by the Constitution and Bylaws of the Association and its inherent goals of serving the student body? (I will.)
> As the students of Syracuse University and SUNY-ESF have elected you, will you be responsible to them in word and in deed? (I will.)
> Do you accept the office of Student Association Vice President with full knowledge of

your duties and responsibilities, including that of acting as President should the need arise? (I do.)

Comptroller

Do you, in taking the oath of office, affirm your belief in an effective Student Association? (I do.)

Will you uphold and abide by the Constitution and Bylaws of the Association and its inherent goals of serving the student body? (I will.)

As the students of Syracuse University and SUNY-ESF have elected you, will you be responsible to them in word and in deed? (I will.)

As you are the chosen spokesperson and administrator for the Student Activity Fee, will you oversee the allocation of this fee objectively and with the best interests of the students in mind? (I will.)

Will you diligently and honestly report on all financial matters to the Assembly and the student body? (I will.)

Do you accept the office of Student Association Comptroller with full knowledge of your duties and responsibilities? (I do.)

Assembly Representative

Do you, in taking the oath of office, affirm your belief in an effective Student Association? (I do.)

Will you uphold and abide by the Constitution and Bylaws of the Association and its inherent goals of serving the student body? (I will.)

As the students of your home college have elected you, will you be responsible to them in word and in deed? (I will.)

Do you accept the office of Assembly Representative with full knowledge of your duties and responsibilities? (I do.)

Speaker of the Assembly

Do you, in taking the oath of office, affirm your belief in an effective Student Association? (I do)

Will you uphold and abide by the Constitution and Bylaws of the Association and its inherent goals of serving the student body? (I will.)

As the members of the Student Assembly have elected you, will you be responsible to them in word and in deed? (I will.)

Will you preside over and lead the Student Assembly impartially and fairly, allowing all voices to be heard? (I will.)

1.20 If an elected candidate for Assembly submits a written resignation to the BEM prior to assuming the respective Oath of Office, the candidate with the highest number of votes who has not been elected to a seat in that college shall take that seat.

1.21 If an elected candidate for President or Comptroller submits a written resignation to the BEM prior to assuming the respective Oath of Office, there shall be a new campus wide election.

1.23 No candidate may assume any Association office with outstanding election fines owed to the Association.

1.24 The President and Comptroller shall each receive $2,000 to provide for housing and travel.

Up to an additional $1,000 may be granted to each of these officers by majority vote of Cabinet each semester contingent on job performance for that respective semester. The Vice President shall receive $1,500 to provide for housing and travel and may be granted a stipend of up to $750 by majority vote of Cabinet each semester contingent on job performance for that respective semester.

Article II: Boards, Committees, and Cabinet

2.1 There shall be four permanent, standing committees of the Student Assembly that shall consider and deliberate on various matters of importance to the student body. All elected members of the Assembly must hold membership in at least one standing committee. Committees shall meet weekly at a time and place determined by the chair.

> 2.1.1 The Committee on Student Engagement shall be responsible for gathering constituent feedback regarding actions taken by the Student Association, as well as initiatives and courses of actions suggested by the student body, and for coordinating events to facilitate such communication. It shall also be responsible for liaising between the Student Association and the Registered Student Organizations on campus. It shall be chaired by the Director of Student Engagement.
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> 2.1.2 The Committee on Academic Affairs will be responsible for investigating, proposing, overseeing and advocating for improved academic practices on campus. The committee will effectively plan and address pertinent issues that arise within the student body pertaining to the classroom, libraries, and other academic settings. It shall be chaired by the Director of Academic Affairs.
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> 2.1.3 The Committee on Student Life will be responsible for investigating, proposing, overseeing and advocating for improved conditions and amenities on and off campus. The committee will effectively plan and address pertinent issues that arise within the student body pertaining to students' social experience at Syracuse University. It shall be chaired by the Director of Student Life.
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> 2.1.4 The Committee of Public Relations will be responsible for developing and executing a plan to tell the public about SA and promote its projects and activities. The committee shall also make and oversee SA policy on correspondence to the media. Upon request, the board shall provide promotional services for Student Activity Fee funded organizations, in an advisory capacity. It shall be chaired by the Director of Public Relations.

2.2 The elected membership of the Assembly from each constituent college of Syracuse University and SUNY-ESF shall each sit as a Home College Committee. Home College Committees will be responsible for communicating with the constituents of their Home College in order to identify, address, and alleviate issues concerning their respective Home College. Each Home College Committee shall meet at least once per month. Chairs shall be elected by majority vote of the membership of the committee.

2.3 As outlined in the Constitution, there shall be four Boards of the Assembly: the Board of Administrative Operations, the Board of Elections and Membership, the Finance Board and the Judicial Review Board. These Boards shall conduct business regarding the responsibilities with which they are charged in the Constitution and the Bylaws.

2.3.1 In addition to the responsibilities laid out in the Constitution, the Board of Administrative Operations [AdOp] is responsible for approving bills to amend the Constitution or Bylaws to be presented to the Assembly.

2.3.1.2 The Board of Administrative Operations will construct and present the demerit system for each session to the assembly within the first thirty [30] days. The demerit system must be reviewed for revision upon every new session. AdOp and BEM will have sole power and discretion to refer to approve or deny the demerit waiver and to send members of SA to the JRB.

2.3.1.3 AdOp will conduct an audit of one-fourth [1/4] the assembly and the entire Cabinet each semester. Selection for the audit will be randomized and probability of being selected will increase with each demerit a member has.

2.3.1.4 AdOp shall determine if individuals have charges sent to the JRB by majority vote. Upon selection of members for auditing, AdOp must notify those chosen within twenty-four [24] hours of the event. AdOp has the sole power to conduct investigations on members sent to the JRB within two [2] weeks of the charged allegations.

2.3.1.5 AdOp may, by a two-thirds [2/3] vote, choose to initiate an investigation on an individual at any time if it is deemed necessary.

2.3.1.6 AdOp shall at all times limit its investigation into concerns of adherence to Association regulations, especially ethical regulations. AdOp shall not investigate matters of attendance at meetings, but may consider attendance information provided by the Board of Elections and Membership.

2.3.2 In addition to the responsibilities laid out in the Constitution, the Board of Elections and Membership shall enforce the system of demerits proposed by AdOp and approved by the Assembly. The BEM may refer individuals who have accrued too many demerits to the JRB.

2.3.2.1 BEM will also be responsible for managing the sustainability and quality of the membership of the Student Association.

2.4 The Assembly may, by majority vote, create special committees to consider any issue it sees fit. Special committees shall dissolve and expire at the end of the session in which they were created.

2.4.1 The Assembly shall elect members of special committees, or may vote to allow the Speaker of the Assembly to appoint members of special committees, by majority vote. Chairs of special committees shall be appointed by the Speaker of the Assembly. A

quorum of a majority of the membership plus one shall be required to hold a vote.
2.4.2 Membership in special committees shall be open to the student body regardless of membership in the Student Assembly.

2.5 The Assembly may assign further duties to any standing or special committee as it sees fit.

2.6 Meetings of boards or committees may be called by the respective Chairperson or by a majority vote of the Assembly. Quorum at all board or committee meetings shall be equal to a majority of voting members, plus one. Members of boards, committees, and Cabinet must be given twenty-four [24] hours notice of all meetings by its conveyer. The agenda shall be prepared by the respective chairperson.

2.6.1 Except where otherwise noted in the Constitution and Bylaws, all meetings of each committee shall be open to the public, and the meetings of each board shall be open to the public unless that board votes by two-thirds [2/3] to enter into Executive Session.

2.7 Chairs of boards and committees of the Association may appoint a Vice Chair from among the voting membership of the committee or board, who shall perform all tasks and responsibilities the Chair deems necessary. The Vice Chair shall have vote in committee. Members must submit a letter of intent to the Chair or be nominated any voting member to apply for the position. Qualification shall be determined at the discretion of the Chair, and the Chair shall reserve the right not to appoint a Vice Chair. Upon appointment by the Chair, the candidate must be confirmed by the President.

2.7.1 In the absence of the Chair, the Vice Chair shall preside over meetings of the board or committee, and may report to Cabinet and the Assembly on the activities of the board or committee. Vice Chairs shall not have vote in Cabinet.

2.8 The Cabinet shall meet every week while the Assembly is in session. Additional regular meetings may be scheduled by the President, written petition of one-third [1/3] of the Cabinet's voting membership or by written petition of a one-third [1/3] of the Assembly's voting membership. No board or committee meeting shall coincide with meetings of the Cabinet.

2.8.1 Minutes taken at Cabinet meetings shall be typed by the Recorder and shall be shall be posted to the SA listserv no later than two [2] business days after the meeting.
2.8.2 The Cabinet may vote by two-thirds [2/3] to enter into Executive Session, during which only members of the Cabinet and any person the Cabinet invites may be present, and no recording of minutes shall take place. The Cabinet may allow a summarized report of proceedings to be released after the Executive Session.

2.9 The Finance Board shall meet weekly at a time and location determined by vote of the Finance Board. The Comptroller may change the meeting place or time of any meeting, or cancel any meeting, with three [3] days' notice to the Finance Board and the Assembly. Additional regular meetings of the Finance Board may be called by the Comptroller or written petition of one-third [1/3] of the voting membership of the Finance Board. Emergency meetings of the Board, to discuss any urgent or time-sensitive fiscal matters, may be called by the Comptroller

with twenty-four [24] hours' notice to members of the Board.

2.9.1 All meetings of the Finance Board, with the exception of budget deliberations, shall be open to the public. The Finance Board, by two-thirds [2/3] vote, may enter into Executive Session, during which only Board members and any individuals the Board invites may be present. The Board may allow a summarized proceeding of events to be released after the Executive Session.
2.9.1 The Comptroller, or any Finance Board member so designated by the Comptroller, shall be responsible for recording and maintaining minutes of the Finance Board. Such minutes shall be made public to the Assembly and the student body.

2.10 The Speaker of the Assembly shall be an ex officio, non-voting member of every committee and board, with the exception of the Finance Board and the Judicial Review Board.

2.10.1 The Speaker of the Assembly shall also be a non voting member of Cabinet.

2.11 Standing, special, and Home College committees of the Assembly may vote by two-thirds [2/3] to allow the conducting of business via electronic communication. "Electronic communication" shall mean any means of communication conducted via electronic or digital means, including but not limited to e-mail, text message, telephone call, or Voice-over-IP service. For any business conducted electronically to be valid, the number of participants cannot at any time be less than quorum.

2.11.1 The Cabinet may also vote to conduct business by electronic communication as outlined in this section, but minutes of this business must be released to the Assembly, and under no circumstances may the Cabinet conduct any election, confirmation or nomination via electronic communication.

Article III: Finances and the Student Activity Fee
Annotations and section descriptions within this article, in bold and italicized, are provided solely for convenience and should not be considered part of binding regulations.

The SA Accounting System

3.1 All Student Activity Fee money collected from undergraduate students attending SU and SUNY-ESF for the regular school year (August-May) shall be placed in the SA Accounting System. All Student Activity Fee money collected for the summer sessions shall be directed to the Division of Continuing Education and Summer Sessions.

3.1.1 All organizations with the exception of New York Public Interest Research Group [NYPIRG], Student Legal Services [SLS], and SA shall be required to keep allocated operating funds within the SA Accounting System. All designated programming funds shall be kept within the SA Accounting System.

3.1.2 Organizations may deposit funds into a miscellaneous account established for their group within the SA accounting system. Income generated through Sections 3.48 through 3.51 shall be deposited into this account.

Guidelines for the Receipt of Funds

3.2 There shall be an emphasis on indirect funding of organizations to provide more high-quality services and events for a larger number of students. There shall be an emphasis on funding programs which cannot be funded through other sources of revenue.

Responsibilities of Organizations

3.3 All religious organizations must be registered and in good standing with the Office of the Dean of Hendrick's Chapel. All social Greek letter organizations must be registered and in good standing with the Office of Student Activities. All club sports organizations must register with the Department of Recreation Services. The following procedures must be followed in order to receive funding:

3.3.1 Organizations must have consulted with their organizational consultant in the Office of Student Activities and must have the signature and/or stamp of approval from this staff member prior to the submission of the request/proposal.

3.3.2 Organizations must have completed the Office of Student Life programming checklist.

3.3.3 Budget Request Forms shall be completed to the satisfaction of the comptroller prior to submission. All organizations must be registered and in good standing with the Office of Student Life.

3.3.4 Prior to submitting requests to fund events, the organization must have consulted with Student Centers and Programming Services (SCPS) and obtained a written estimate from that office.

3.3.5 Prior to submitting requests to fund publications, the organization must have consulted with the University Publications Office and obtained a written estimate.

3.4 All organizations shall have a minimum of one [1] and no more than two [2] Fiscal Agents. It is the Fiscal Agents responsibility to familiarize themselves with SA financial policies. The Fiscal Agent shall also oversee the organization's compliance in following SA financial policies. Organizations shall keep accurate, complete, and current financial records. All pertinent fiscal information, including audits shall be made available for review by the Comptroller, Finance Board or Assembly and shall submit them upon request.

3.4.1 Voting members of the Finance Board may not serve as a fiscal agent of any Student Activity Fee funded organization.

3.5 Organizations shall be required to demonstrate commitment and effort toward promoting the validity of their purpose through active campus participation and pursuit of additional outside revenues to fund requests/proposals. Organizations shall be evaluated on the viability of their structure, proposed activities, constitution and membership.

3.6 Student Legal Services shall establish and maintain a board of directors to reflect the campus community as well as the organization itself. The organization's board of director's shall maintain the organization's Constitution and bylaws and all such management policies with the following stipulations:

3.6.1 The board shall have one [1] seat for the Association President and one [1] for the

Comptroller and Cabinet shall elect three [3] at-large members.

3.6.2 Board members shall be notified forty-eight [48] hours prior to any meeting. The board chair shall make or cause to be made available a typed agenda to all board members within twenty-four [24] hours of the scheduled meeting time. A majority vote of the board shall be required to amend the agenda.

3.7 All organizations are required to send their President or Fiscal Agent to one [1] Fiscal Agent Training Seminar before submitting a budget proposal.

3.7.1 Fiscal Agent Training Seminar shall be held at least four [4] times prior to any given budgeting season, the first of which shall occur no later than four [4] weeks prior to the budget deadline.

3.7.2 One [1] Fiscal Agent Training Seminar must be held on a Saturday or Sunday to accommodate a variety of student's schedule.

3.8 The Finance Board shall evaluate all events funded by the Student Activity Fee.

Restrictions on the Use of Student Activity Fee Funds

3.9 All events sponsored by the fee must be held on-campus or the following Syracuse area affiliated locations: the Sheraton University Hotel, Drumlins Country Club and Banquet Facilities, Chabad House, International Living Center, LGBT Resource Center, Off-Campus Student Services, Student Legal Services, Comstock Art Facility, Islamic Mosque, Alibrandi Catholic Center, Syracuse Stage, the Winnick Center, and the Community Folk Art, and the Westcott Theater, or other locations as determined by a 3/4th vote of the Finance Board. All events must also be open to any undergraduate student of SU and SUNY-ESF. The number of people who participate in, as well as those who benefit from an organization, service or event shall be considered. Should there be a set charge for tickets to a program/event, the Finance Board shall reserve the right to limit complementary tickets.

3.10 Multiple organizations cannot apply for funding from the same events.

3.11 There shall be no funding of services or events currently available among existing Student Activity Fee funded organizations or from the University.

3.12 There shall be no funding of services, programs, events etc. which violate "separation of church and state."

3.13 There shall be no funding of any non-campus political organizations or candidates.

3.14 There shall be no funding for personal, recreational or social expenses (i.e. food, clothing, equipment) that do not benefit the University community:

3.14.1 Food may only be funded where guest contracts require it.

3.14.2 There shall be no payment (ie. scholarships, stipends, or payments for services, etc.) to any matriculated student of Syracuse University or SUNY College of Environmental Science and Forestry, with the exception of the Association President, Vice President, and Comptroller.

3.14.3 There shall be no funding of awards, trophies, prizes or ceremonies commemorating individual or collective service.
3.14.4 There shall be no funding for student travel or transportation expenses, with the exception of funding for transportation and/or travel expenses for events or programs that are accessible to the whole student body and deemed appropriate by the Finance Board.
3.14.5 There shall be no funding for the purchase of books, magazine subscriptions, or similar items at the discretion of the Finance Board.
3.14.6 Events may be designated as community service functions and may not be held to the aforementioned guidelines at the discretion of the Finance Board.

3.15 Conference funding shall be limited to the registration of eight [8] students if the registration fee is less than two hundred fifty dollars [$250.00] per student or four [4] students if the registration fee is, or exceeds, one hundred fifty dollars [$250.00] per student.

Printed Materials Funded by the Fee

3.16 Upon obtaining the approval of the comptroller, an organization shall be authorized to use the copying and faxing facilities located in the Association Office, but shall be bound by all policies concerning their use and costs established by the Comptroller.

3.17 All Student Activity Fee funded advertising or advertising promoting a fee-funded program must blatantly display "Your Student Activity Fee" within the advertisement. This phrase for advertising 8.5" x 11" or larger must be at least in a minimum of twelve [12] point font size. Organizations that violate this requirement may be subject to disciplinary action, at the discretion of the Finance Board. Such advertising shall be limited to student publications and media whose primary audience is the University community.

3.18 All publications funded by the Fee must be distributed in an area generally accessible to all undergraduate students (e.g. Schine Student Center, residence halls).

3.18.1 All publications must blatantly display "Published with Your Student Fee", in a minimum of twelve [12] point font size on the front or back of the publication. Organizations that violate this requirement may be subject to disciplinary action, at the discretion of the Finance Board.
3.18.2 At least one [1] copy of all Student Activity Fee funded publications shall be submitted to the Comptroller for archival purposes. These publications shall be filed in the Comptroller's Office.

Procedure for the Disbursement of Student Activity Fee Funds

3.19 The Assembly by majority vote, may direct the Finance Board to oversee and/or conduct an opinion survey to assess student interests regarding the expenditure of the Student Activity Fee.

3.20 The Cabinet shall draft each session a vision for the funding and programming of the fee for the session. This vision shall be in the bill form of a Proposal and upon Cabinet approval it shall be placed on the Assembly agenda. Copies shall be made available in the SA Office.

3.21 The Comptroller shall assist organizations in preparing their budget requests/proposals for operating/programming expenses. Student Activity Fee Allocations/Designations shall be categorized as follows:

3.21.1 Student Association, Student Legal Services, SU Ambulance, Citrus TV, WERW, a nd Z-89 may propose yearly budget requests for Allocated Operating Expenses. These organizations shall submit such requests by a date specified by the Comptroller.

3.22 University Union and all subsidiary divisions of University Union, as the Official Programming Board of Syracuse University, may propose an annual budget request. Such a request shall solely include programming and shall not include any operating expenses. University Union and all subsidiary divisions of University Union shall submit requests by a date specified by the Comptroller.

3.23 All organizations desiring programming funds shall prepare semester funding proposals which shall be Designated to the following categories:

3.23.1 Arts/Theatrical
3.23.2 Cinema
3.23.3 Community Service
3.23.4 Comedy
3.23.5 Concerts
3.23.6 Educational
3.23.7 Parties/Festivals
3.23.8 Speakers

3.24 Publications shall be eligible for semester funding which shall be designated to the following categories:

3.24.1 Comedy
3.24.2 Culture
3.23.3 Entertainment
3.23.4 Informative
3.23.5 Newspaper
3.23.6 Other

3.26 Organizations shall submit semester funding requests by a date specified by the Comptroller. Requests for funding of programs/publications that are to take place/be produced during the Spring semester shall be submitted, heard, and debated during the preceding Fall Semester. Requests for funding of programs/publications that are to take place/be produced during the Fall semester shall be submitted, heard, and debated during the preceding Spring Semester.

3.27 The Comptroller shall give each organization's Fiscal Agent a minimum of twenty-four [24] hours prior notice before the Finance Board meets with the respective organization's fiscal agents to hear their funding request(s)/proposal(s).

3.27.1 The Assembly shall be given notice of all hearings through the SA's public email distribution list.

3.27.2 During the hearing, the Fiscal Agent(s) shall be given time to introduce their

organization, present their budget(s) and pose any questions/concerns that they might have to the Finance Board. The members of the Finance Board shall be given time to ask questions of the Fiscal Agent(s).

3.28 Failure to provide representation during the time allotted for the hearing of any budget will automatically disqualify the budget from the first round of deliberations. Furthermore, the budget may then only be deliberated during appeals in the event that funds remain after budgets from all other organizations that attended their budget hearing have been considered

3.29 During deliberations, the Finance Board shall make recommendations for the allocation/designation of funds. The Finance Board shall also suggest how the respective organizations could better address student interest and respond to the Assembly's vision.

3.30 Deliberations shall be open to the public unless by four-fifths [4/5] affirmative vote of the board's voting membership.

3.31 The Finance Board's recommendations for funding must respond to the Assembly's vision and be in compliance with this Financial Bylaw and all other SA law. The Finance Board shall also consider the presentation of the request(s)/proposal(s) both in writing and at the hearing(s). Furthermore, the Finance Board may not recommend the over-allocation/designation of funds, creating a deficit in the SA Accounting System.

3.32 The Finance Board's recommendations for funding must align with the mission of each organization that has been filed with the Office of Student Activities. No fund shall be distributed to an organization for a request that does not respond to the mission of the organization.

3.33 The Finance Board will make recommendations for funding programming based on the programming capital of organization requesting funds. The amount of funding an organization is eligible to receive will be determined according to the following tier system:

Tier 1: Organizations with little to no programming capital should not expect to receive funding for programs which cost more than $7,500.00.
Tier 2: Organizations that have put on a few successful programs but do not have extensive programming experience should not expect to receive funding for programs which cost more than $15,000.00.
Tier 3: Organizations that have put on several successful programs at the preceding levels are eligible to receive funding for events costing up to $30,000.00.
Tier 4: Organizations that have clearly proved themselves capable of programming by putting on multiple successful programs at each of the previous levels are eligible to request funding for events that exceed $30,000.00.

3.34 Organizations can build programming capital by consistently putting on successful events and by collaborating with and learning from larger, more experienced organizations. The success of events and programs for the purpose of this tier system shall be assessed on the basis of their attendance/ticket sales with respect to the expected attendance, in addition to general student body feedback regarding their satisfaction with the event/program. All decisions on an organization's tier status and funding eligibility will be left to the discretion of the Finance

Board.

3.34.1 Applications must include:

3.34.1.1 Three [3] years, or six [6] semesters, of programming history encompassing all Student Association funded events for the student organization in question, and

3.34.1.2 A letter of recommendation from the student organization's campus advisor, and

3.34.1.3 A list of past, present and future marketing strategies, and

3.34.1.4 A justification for wanting to move up in the tier system, and

3.34.1.5 A list of all collaborative experiences, and what the organization was able to learn or take away from that experience, and

3.34.1.6 Demonstration of extensive past programming experience with a minimum of five [5] events at the current tier.

3.35 To showcase programming history, Box Office ticket reports, the associated SA funding received and a brief description/summary for all events shall be considered sufficient.

3.36 The point system will weigh the success of events within the past two [2] semesters more heavily than past events due to leadership turnover.

3.36.1 Additional points will be awarded to groups who have shown collaboration with higher or lower tier organizations in planning and implementing their past events. In the case of working with higher tier organizations, the Finance Board shall be interested in what the student organization learned or how the student organization benefited from this collaboration. In the other case of working with a lower tier organization, the Finance Board shall consider what the student organization provided to the lower tier organization to help build their programming capital.

3.36.2 The advice of consultants in the Office of Student Activities (OSA), Fraternity and Sorority Affairs (FASA), Student Centers and Programming Services (SCPS), and the Department of Public Safety (DPS) will be added to all applications by the Finance Board and/or Comptroller, and will receive the appropriate points.

3.36.3 Student Association evaluation forms will be pulled by the Finance Board and/or Comptroller for any application. Positive evaluations of events listed in the student organization's application will contribute points to the organization's application, while negative evaluations will count as point deductions. If an evaluation form is not available for a given event, that shall not count for or against any application.

3.36.4 Student organizations may only move up one tier level at a time.

3.36.5 Applications to move up in the tier system may be approved by majority vote of the Finance Board, and take effect the semester following the approval.

3.36.6 A student organization approved to move up in the tier system will be placed in the requested tier for a probationary period until two [2] programs are held at the new tier, with a maximum of one [1] program per semester at the new tier during this period to be

funded by the Student Association. At the end of the probationary period, the Finance Board will assess the success of only the programs at their new tier to either remove their probationary status or move the student organization back down to their original tier. This success will be based on actual versus expected attendance, Finance Board and/or Comptroller event evaluations, and the recommendation of OSA, FASA and SCPS consultants, as well as the DPS office.

3.36.7 A student organization may not move up more than one tier level in three [3] semesters.

3.36.8 All student organizations must be registered and in good standing with OSA and/or FASA on OrgSync.

3.36.9 The student organization may not apply to move up in the tier system if the Finance Board moved the organization down in the tier system within the last three [3] semesters, or one and a half [1.5] years.

3.36.10 The Finance Board shall annually review the point system used to assess student organization applications, and will have the sole discretion of editing and/or revising the point system to reflect the needs of the Student Association. The Assembly must confirm all changes made to the point system by the Finance Board.

3.36.11 All new student organizations will be automatically placed in Tier 1.

3.37 The Comptroller, upon approval of the Finance Board, has the ability to move any student organization down in the tier system based on a point system separate from that defined above, and will require the following documentation and procedures:

3.37.1The student organization must have held programs where the actual attendance was 64% or less than the expected attendance for two [2] or more events in one year, or over two [2] semesters.

3.37.2 The advice of consultants in the Office of Student Activities, Fraternity and Sorority Affairs and Student Centers and Programming Services will be considered by the Finance Board and/or Comptroller, and will receive the appropriate points.

3.37.3 The student organization must be offered the opportunity to attend a hearing before a decision is made by the Finance Board.

3.37.4 A student organization may not be moved down more than one [1] tier in one [1] semester by the Finance Board.

3.37.5 The Finance Board shall annually review the point system used to assess student organization applications, and will have the sole discretion of editing or revising the point system to reflect the needs of the Student Association. The Assembly must confirm all changes made to the point system by the Finance Board."

3.38 Each organization's Fiscal Agent(s) shall receive a written letter or email from the Comptroller regarding the Finance Board's recommendation(s). The organization shall have two [2] class days time to request a second hearing with the Finance Board for a reconsideration request. Concerns of the organization shall be submitted to the Comptroller in writing prior to this hearing.

3.39 The Comptroller shall introduce requests for operating expenses in the bill form of an Allocation and proposals for programming expenses in the bill form of a Designation.

3.40 Following the introduction of any Allocation or Designation, the Assembly has the following options:

> 3.40.1 The Assembly by majority vote may add any non-monetary statement/requirement to the bill. By two-thirds [2/3] affirmative vote the Assembly may revise or delete any non-monetary statement/requirement on the bill.
>
> 3.40.2 The Assembly by two-thirds [2/3] vote may refer any portion of the bill back to the Finance Board for further review and reconsideration. An Assembly rationale shall accompany any motion to refer. The Assembly Representative who makes the motion to refer shall present this rational to the Finance Board.
>
> 3.40.3 The Assembly may approve the bill at any time from its introduction by majority vote.

3.41 Each member of the Assembly shall be required to attend one half hour of deliberations, to improve transparency in the allocation process. One week before deliberations begin, the comptroller shall post the deliberation schedule in the Association office. Assembly members shall sign up for the time they will attend at least 48 hours prior to the meeting.

3.42 Organizations with previously funded events can not apply for additional funding for that same event through special programming. Special programming funds shall be reserved for new events and programs that have not already been funded by the Student Association.

Guidelines for the Expenditure of Allocated Funds

3.43 The following shall be applicable for all organizations having funds within the SA Accounting System:

> 3.43.1 In requesting the expenditure of allocated funds an expenditure form shall be submitted to the Comptroller for approval. The Comptroller shall have the authority to deny the expenditure of any allocated funds kept within the SA Accounting System. The Finance Board shall have the authority to overturn denied expenditure requests by majority affirmative vote.
> 3.43.2 No commitments, verbal or written, shall be made by any student organization until the expenditure request has been approved.
> 3.43.3 Expenditures shall be debited to the appropriate line(s) in the organization's

budget.

3.43.4 Organizations desiring a transfer of funds between existing programs shall submit written rationale to the Comptroller. The Comptroller shall be granted authority to make such decisions, which may be overturned by majority vote of the finance board.

3.44 Funds in miscellaneous accounts may be used to fund items not funded by the Student Activity Fee as stipulated in Sections 3.9 through 3.15. Miscellaneous funds may also be donated to charitable organizations as outlined in Section 3.46. However, the following restrictions apply in all cases:

3.44.1 Clothing/apparel expenditures are limited to a maximum of $500 per semester per student organization, with the exception of expenditures on items to be disseminated to the entire student body.

3.44.2 No scholarships may be funded using miscellaneous funds.

3.44.3 No prize money may be awarded to Syracuse University or SUNY-ESF full-time or part-time students. Prize money awarded to off-campus organizations is limited to $500.

3.44.4 All donations must follow the procedure outlined in Article IV, Section D.

3.44.5 The transfer of funds from one organization's miscellaneous funds account to another organization's account is strictly prohibited."

3.45 As per University policy, all purchases of goods or services must come from the appropriate University auxiliary department. The document "Protocol For An Appeal For Permission To Make Significant Purchases From External Supplies Rather Than From General Auxiliaries" can be obtained from the Office of Greek Life and Experiential Learning.

3.46 Charitable donations are permitted from miscellaneous accounts, only using the following procedure and guidelines:

3.46.1 A student organization that intends to donate any or all proceeds from an SA funded event must state the intent to do so in their initial budget request for Student Association funding.

3.46.2 In the budget request, the student organization must state the percentage of proceeds and charitable organization(s) to whom it intends to donate. The Finance Board may consider this information when deliberating the budget request as a whole.

3.46.3 Upon approval of the budget request, the Comptroller shall earmark the stated set percentage of the ticket revenue to be donated to the listed charitable organization(s).

3.46.4 After the ticket revenue is accounted for, the stated percentage will automatically be deposited into the student organization's fundraising account and donated to the listed charitable organization(s). All remaining revenue, if applicable, will be deposited into the student organization's miscellaneous account.

3.46.5 Acceptable proof of the acceptance of the charitable contribution from the charitable organization(s) must be provided either at the time the budget is submitted, or at least 48 hours prior to the event. Otherwise, all revenue from the program/event will be deposited into the student organization's miscellaneous account and will not be eligible for donation.

3.47 All new registered student organizations shall receive a credit of $250 earmarked for their

use immediately following their approval. These funds will come from the Student Advancement Fund, and are intended for uses that will build organization membership. Any funds remaining after the Fall semester shall roll over to the Spring semester.

Income Policies

3.48 Upon request, a detailed financial report shall be prepared, following the program/event generating ticket revenue, and shall be presented to the Comptroller. The report shall contain all information regarding the number of tickets sold, ticket charge, total revenue, and cash receipts deposited. The officer of the organization that submits the report described shall be responsible for the accuracy of the submitted information.

3.49 Any money generated through the expenditure of Student Activity Fee funds must be reported to the Comptroller within two [2] weeks of receipt of funds.

3.50 Revenue obtained by charging students and/or the general public for programs/events/publications and any other fee-funded service or activity shall be deposited in the respective student organization's miscellaneous account.

3.51 Revenue generated by an organization from means other than those listed in Section 3.50 may be deposited in the SA Accounting system within the respective organization's miscellaneous account.

Carryover Policy

3.52 Unused designated funds shall remain in an organization's account until the end of the semester. At the end of the semester, all designated funds remaining in an organization's accounts shall revert to the operating and programming fund.

3.53 At the end of the fiscal year, all allocated funds remaining from that fiscal years operating expenses shall revert to the operating and programming fund.

3.54 With the exception of SA, at the end of the fiscal year, all funds remaining in miscellaneous accounts shall be transferred to the operating and programming fund.

3.55 Any organizations that have overspent their allocated/designated funding shall have the amount overspent debited to their budget for the next fiscal year, when applicable.

3.56 Any specific agreements concerning carryover shall be negotiated by the Comptroller and the concerned organization. Any agreement that conflicts with the aforementioned requirements shall be invalid unless approved by a two-thirds [2/3] affirmative vote of the Assembly.

3.57 Funds from additional enrollment shall be placed in the operating and programming fund. The carryover funds shall be allocated in a rolling budget process, determined by the Comptroller, but similar to the semester budget allocations. The finance board must meet a minimum of once per month to hear carryover fund budget requests. The carryover allocations will comply with the following guidelines: 25% Contingency Funds, 75% Special Programming

Funds. All registered undergraduate student organizations are eligible to apply for special programming funds.

Authority and Ethics

3.58 The Comptroller and/or the Finance Board in whole or in part, or any officer of the Association involved in the allocation, designation and authorization of the expenditure of Student Activity Fee funds shall not be threatened, intimidated, bribed or coerced on behalf of or from any individual and/or anyone associated with funding requests or proposals in any way shape or form.

3.59 The Finance Board shall have the authority by two-thirds [2/3] affirmative vote to recommend to the Assembly the retraction of funds in the form of a Proposal. Upon passage by majority and subsequent enactment the respective funds shall revert to the operating and programming fund. The Assembly shall have the authority to order that the Finance Board consider a recommendation for such action.

3.60 The Finance Board shall enforce all policy and Finance Board procedures as outlined in this article. Violations shall be subject to Assembly or Finance Board action as recommended by the Judicial Review Board.

Article IV: Ethics, Conduct, and Attendance

4.1.When speaking on matters involving any registered student organization [RSO], as recognized by the Office of Student Activities, in which a officer carries a special concern or stake in maintaining or influencing a condition, arrangement, or action that has the potential to directly or indirectly benefit or hinder themselves or an RSO, this officer is recognized to have a vested interest in the outcome of such matters and therefore is expected to abstain from taking any action that has the capacity to alter or determine the treatment of matters concerning the RSO in question as a means to avoid a conflict of interest. It is the responsibility of an officer with a conflict of interest to state that such a conflict exists, providing full disclosure, before entering into any debate or discussion involving the RSO in which they have, or may be believed to have, a vested interest.

> 4.1.1 Explicit situations pertaining to a conflict of interest involve a officer who pays dues to, maintains a sustained relationship or affiliation with, has voting power or officer status within, or is listed on an official membership roster of any RSO.
>
> 4.1.2 Due to the nature of the responsibilities with which officers serving on the Finance Board are entrusted, it is mandated that all officers serving on this board abstain from any vote that involves a conflict of interest. In addition, all members of the Finance Board are required to provide a written statement to the JRB which outlines their involvement with all RSOs, both extensive and limited. This statement must include, if applicable, any official titles held by the member and what responsibilities those titles entail and if they have voting power within the RSO.

4.2 It is prohibited for any officer to engage in activity that can be perceived as coercive, underhanded, or manipulative in an attempt to gain an advantage of any kind within the Student Association, an RSO, or any outside organization that is unaffiliated with SU or SUNY-ESF.

4.2.1 Explicit situations pertaining to these types of behaviors include, but are not limited to, vote counting, blackmail, harassment or bullying of any kind, slander, libel, personal attacks, bribery, coercion, distortion, or trading favors.

4.3 Excessive absenteeism, as defined by the Judicial Review Board in accordance with this Article, shall be grounds for disciplinary action.

4.4 Attendance at all official meetings of the Assembly is mandatory for all Assembly Representatives, the President, Vice President, Comptroller, Director of Public Relations, Chief of Staff, and BEM Chair.

4.4.1 Health, academics, family emergencies and religious conflicts are the only qualified reasons that shall be considered as an excused absence. Should any member miss an Assembly meeting, they are to submit an official notice to the Assembly Recorder and all chairpersons of the Board of Elections and Membership via e-mail within twenty-four [24] hours of adjournment of the meeting, copying any related persons to the notice and providing any documentation requested by the Board of Elections and Membership in order to verify any official notice.

4.5 Voting officers of the Assembly and those listed in section 4.4 are subject to the official demerit system approved by the Assembly each session. In addition to the system adopted by the Assembly, the following shall also be subject to the system of demerits outlined in Article 4.

4.5.1 An unexcused absence during Assembly shall be counted as four [4] demerits; two [2] per roll call. An excused absence with documentation as defined in section 4.4.1 shall not be subject to demerits.
4.5.2 An unexcused absence with documentation shall be counted as two [2] demerits; one [1] per roll call.

4.6 If any Assembly Representative, member of the Cabinet including the President, Vice President, or members of any elected board, receives twelve [12] or more demerits in one semester, the Chair of the Board of Elections and Membership shall charge that officer with violating ethics regulations, whereby a JRB hearing shall be held within ten [10] days to make a determination on the charges.

4.7 In the event that an Assembly Representative, member of the Cabinet including the President, Vice President, or member of any elected board submits an official notice for a health, academic, religious, and/or family emergency, they may request to have all Assembly demerits accumulated during this time waived for up to three consecutive meetings.

4.7.1 If any officer submits more than three [3] official notices regarding attendance, in

accordance with Section 4.7 stated above, consecutively, they will be required to meet with the Board of Elections and Membership whereby they will be asked to submit a request for a leave of absence before the next meeting of the Assembly. This will also be required for officers who submit four [4] or more official notices regarding attendance during one semester.

4.7.2 The BEM as a whole shall have the discretion to approve or deny any official notices submitted which do not adhere to the above stated reasons, those being any related to health, academics, family emergencies and religious conflicts.

4.8 Members of all committees, boards, or Cabinet shall be required to attend each respective meeting of those bodies. All Assembly Representatives must attend all meetings of their Home College Committee.

4.8.1 Each voting officer of the Assembly is required to hold voting membership on at least one standing committee, special committee, or board of the Association.

4.8.2 Health, academics, family emergencies, and religious conflicts are the only qualified reasons that shall be considered as an excused absence. Should any member miss any meeting in which their attendance is compulsory, they are to submit an official notice to the Assembly Recorder and the chairperson(s) of the Board of Elections and Membership via e-mail within twenty-four [24] hours of adjournment of the meeting, copying any related persons to the notice and providing any documentation requested by the Board of Elections and Membership in order to verify any official notice.

4.8.3 All Assembly Representatives, members of the Cabinet including the President, Vice President, or members of any elected board are subject to the following demerit system:

4.8.3.1 An unexcused absence shall be counted as one [1] demerit.

4.8.3.2 An excused absence, as determined by the chairperson(s) and approved by the Board of Elections and Membership, shall be counted as zero [0] demerits.

4.8.3.3 The chairperson(s) may assign up to one [1] demerit per meeting to any officer who is physically present but has otherwise failed to carry out the duties of their office, as determined solely by the chairperson(s).

4.9 Upon assigning demerits to any Assembly Representative, member of the Cabinet including the President, Vice President, or member of any elected board, the chairperson(s) must send an official notification of their accrual to the chairperson(s) of the Board of Elections and Membership, the Recorder, and the recipient which states the number of demerits assigned, the incident(s) which accrued the demerits, and the reasoning behind the determination of the chairperson(s) regarding the incident(s).

4.9.1 Failure of the chairperson(s) to submit an official record of attendance within forty-eight [48] hours of adjournment of any meeting shall result in the assignment of one [1] demerit.

4.9.2 Any Assembly Representative, member of the Cabinet including the President, Vice President, or member of any elected board assigned demerits under the provisions of Article 4 may appeal to the JRB within ten [10] days of being sent an official

notification of their accrual.
4.9.3 If any Assembly Representative, member of the Cabinet including the President, Vice President, or members of any elected board, receives twelve [12] or more demerits in one semester, the Chair of the Board of Elections and Membership shall charge that officer with violating ethics regulations whereby a JRB hearing shall be held within ten [10] days to make a determination on the charges.

4.10 Attendance records of all meetings shall be submitted to the Recorder and chairperson(s) of the Board of Elections and Membership within one [1] hour of adjournment.

4.11 Members of the Finance Board, including the Comptroller, are subject to the following guidelines in addition to the guidelines outlined elsewhere in Article 4:

4.11.1 An unexcused absence shall be counted as two [2] demerits.
4.11.2 An excused absence shall be counted as one [1] demerit.
4.11.3 An absence during budget hearings shall be counted as four [4] demerits per budget hearing; two [2] per roll call.
4.11.4 The Comptroller has the authority to assign members of the Finance Board up to two [2] additional demerits per budget hearing should they not provide their full, undivided attention to the material being discussed.

4.12 Attendance at meetings of the University Senate is mandatory for Undergraduate University Senators. Undergraduate University Senators shall sign the attendance roster at meetings of the Senate. The attendance records maintained by the University Senate recorder shall be recognized as the official attendance record for Undergraduate University Senators. Failure to attend two [2] or more meetings of the University Senate shall be grounds for removal from office.

4.13 All Assembly Representatives, members of the Cabinet including the President, Vice President, and members of all elected boards are required to submit a signed statement to the Judicial Review Board that confirms that they have read and understood all documents that dictate the rules of behavior or expectations within the Student Association, most explicitly the Association's Constitution and Code of Statutes, binding them to adhere to any and all specifications stated therein. Blatant failure to carry out the responsibilities stated within such documents, whether in ignorance or general disregard, is grounds for referral to the Judicial Review Board. Any officer who has taken part in actions established in Article 4, as proven by indisputable evidence as determined by the JRB, is to be automatically considered for expulsion from this organization with the possibility of being referred to a higher authority within Syracuse University, SUNY-ESF or any law enforcement agency if deemed necessary.

4.14 All individuals engaging in election activities must adhere to all regulations outlined within the bylaws and Constitution as if they were officers of the Association, including students who do not hold membership in the Assembly or any committee or board.

4.14.1 All members explicitly affiliated with an official campaign team, or those who are unofficially affiliated with a single campaign team, are required to submit a signed statement to the JRB that confirms that they have read and understood all documents

that dictates the rules, behavioral expectations, or overall responsibilities of the representatives of the Student Association, binding them to adhere to any and all specifications stated therein.

Article V: Elections

5.1 Any full-time undergraduate student attending Syracuse University or SUNY College of Environmental Science and Forestry who is not on academic probation may qualify for candidacy. Candidates shall obtain written verification of this from the recorder(s) of their respective school(s) or college(s). Candidates must obtain written verification from the Office of Student Rights and Responsibilities that they have complied with any prescribed sanctions, although they may still be on judicial probation.

5.2 Voting members of the Board of Elections and Membership - while they may serve concurrently as voting Assembly members - may not campaign either for or against any referendum issue or candidate for President, Vice President, or Comptroller, and may not serve as a member of any campaign.

5.3 If a student is dually enrolled in multiple colleges while attending Syracuse University or SUNY College of Environmental Science and Forestry when applying for membership in the Assembly, they may indicate on their petition which college they would like to represent. The application must include signatures from students of the indicated college.

5.3.1 These students must also qualify for candidacy in all colleges they are enrolled in and receive signatures from the recorders of said colleges.
5.3.2 It is at the discretion of the Board of Election and Membership to confirm a candidate's eligibility.

5.4 For a President or Comptroller election to be valid, a total of five [5] days shall be allotted for the election. The election shall be held on the second [2nd] Monday in the month of November each year. The election shall run four [4] consecutive days, regardless of the percentage of votes received. If by the fourth [4th] day, one-tenth [1/10] of the student body has not voted the polls shall remain open for a fifth [5th] and final day.

5.5 Petitions for office are to be returned to the Student Association Office by the deadline set by the Board of Elections and Membership.

5.5.1 For Assembly Elections, petitions must include at least twenty-five [25] signatures of full-time Syracuse University or SUNY ESF undergraduate students from the candidate's respective school or college.
5.5.2 For President and Comptroller Elections, petitions must include at least five hundred [500] signatures of full-time Syracuse University or SUNY ESF undergraduate students. Presidential candidates must select a Vice Presidential running mate prior to submitting a formal letter of intent and petition to the Board of Elections and Membership and shall submit a joint petition with signatures as outlined in this section. The President and Vice President shall be elected on a single ticket and for all intents and

purposes shall be considered one single campaign.
5.5.3 Along with the petition, all prospective candidates shall submit their name, phone number, e-mail address, and SUID Number, to the chair of the Board of Elections and Membership.
5.5.4 All candidates for President and Comptroller must submit a fifty dollar [$50.00] security deposit to the Board of Elections and Membership by the petition deadline specified by the board.
5.5.5 Failure to adhere to these guidelines will make a candidate ineligible to appear on the election ballot.

5.6 The Association shall hold a minimum of one [1] debate each year prior to the general election.

5.6.1 The Board of Elections and Membership Chair, or someone designated by the Chair, shall serve as the moderator of the debate.
5.6.2 It shall be run in two parts; the first being a debate between candidates for comptroller and the second a debate between presidential candidates.
5.6.3 Candidates shall respond to questions from those students present at this debate for no more than one hundred twenty [120] minutes.
5.6.4 This timeframe may be extended should the moderator and all of the candidates for the office accept it.
5.6.5 At the end of the debate, any candidates for an Assembly seat may present themselves if they so choose.
5.6.6 Any recognized student organization shall be allowed to request to hold a debate between all candidates on the ballot for president and/or comptroller. The request should be submitted in writing to the Board of Elections and Membership Chair no less than one week prior to the debate being planned.

5.7 Prospective candidates and organizations shall be responsible for designating a campaign manager, whose responsibility will be to serve as the liaison to the Board of Elections and Membership Chair. Prospective candidates and organizations shall not begin campaigning until they have been approved by the Board of Elections and Membership Chair.

5.8 Prospective candidates, organizations, and their campaign managers shall meet with the Board of Elections and Membership Chair to discuss the campaign guidelines and their candidacy requirements.

5.8.1 This meeting is to take place no more than thirty-six [36] hours after the candidate turns in his/her petition or no less than ninety-six [96] hours prior to the start of a referendum vote or campus-wide election.
5.8.2 After this meeting has taken place each individual will be approved as a candidate and may begin campaigning.
5.8.3 Failure to attend this meeting shall make the candidate or organization ineligible to appear on the ballot.

5.9 All candidates and organizations shall be responsible for the legality of their campaigns and

for the actions of their staff, and shall be held to the ethics and conduct regulations outlined in Article 4. A staff member shall constitute any individual coordinating efforts with an approved campaign. Staff members shall be held to the same ethics regulations as members of the Student Assembly for the duration of the campaign, which for the purposes of this section shall be defined as from the candidate's official public announcement until the end of the last night of elections.

5.10 Expenditures for any campaign shall not exceed one thousand dollars [$1,000.00]. Any organization may contribute up to one hundred dollars [$100.00] to be used in the campaign.

5.10.1 Candidates and organizations may not accept bribes.
5.10.2 Campaign expenditures shall include any material or monetary donation.
5.10.3 Any other campaign contributions must be approved by the Board of Elections and Membership.
5.10.4 Campaign managers shall provide copies of receipts for all campaign expenditures, as well as a detailed budget to the Board of Elections and Membership Chair the day the referendum vote or campus wide election will begin.
5.10.5 Violations of these guidelines will disqualify a candidate from office or referenda from passing.

5.11 The Association office may not be used as a campaign headquarters or a facilitator of campaign material. Violations of this guideline will constitute a ten dollar [$10.00] fine and may disqualify candidates from office or referenda from passing at the discretion of the Board of Elections and Membership.

5.12 All campaign materials must be temporary and easily removed from any surface and must conform to the rules and regulations of the particular building in which they are placed and/or posted.

5.12.1 No material may be posted on trees.
5.12.2 Violations of these guidelines shall carry a fine of ten dollars [$10.00] per individual offense and the offending materials shall be brought into compliance with this Article.

5.13 During the voting period of a referendum or campus-wide election, the following forms of campaigning are prohibited:

5.13.1 Campaigning in any on-campus computer clusters.
5.13.2 Campaigning within one-hundred [100] feet of an official polling location, or within the Hildegarde and J. Meyer Schine Student Center, during the operation of said polling location.
5.13.3 Providing any devices that would create additional polling places.
5.13.4 Using academic listservs for any campaign purpose, or using RSO listservs without explicit permission from the moderator of that listserv.
5.13.5 All the above guidelines shall be enforced at the discretion of the Board of Elections and Membership. Violations of these guidelines will disqualify candidates from office or referenda from passing.

5.14 Unless decided by the Assembly, the ballot design, the date, time, and location for referenda shall be at the discretion of the Board of Elections and Membership.

5.15 The candidate receiving a plurality of the votes cast in any race shall be declared elected providing they are eligible for office.

5.16 Write-in candidates must receive twenty-five [25] or more votes to be eligible for voting office in the Assembly, or one hundred [100] or more votes to be eligible for the office of either President or Comptroller.

5.17 The Board of Elections and Membership shall oversee the counting of votes for campus wide and supplemental elections and referenda. The board shall also provide written procedures for the counting of votes prior to such action. Records of who voted and the votes that were cast shall be kept on file for a period of no less than one year from the date election results are announced.

5.18 Candidates for President and Comptroller and their staff may not staff polling places. All students operating a polling station shall sign a statement that they shall not influence or solicit voting for any candidate(s) or referenda at any point during the election.

5.19 All questions of validity shall be decided by the Board of Elections and Membership in accordance with these rules.

5.20 The Board of Elections and Membership shall make a public announcement when open seats exist in the Association.

5.21 The Assembly shall maintain its voting membership as defined within Section 3.6 of the Constitution. If voting seats on the Assembly remain open after the general election or become open due to a representative vacating or being removed from office the respective seat(s) may be filled in accordance with the following provided at least six [6] weeks remain in the legislative session.

> 5.21.1The Board of Elections and Membership shall make petitions available for these seats at the Student Association Office. Completed petitions, having at least twenty-five [25] signatures of undergraduate students from the students respective school/college, a letter of intent, and a completed eligibility form shall be accepted by the board provided the position remains open.
> 5.21.2 Qualifying candidates shall appear before the Assembly for approval. No nominations shall be accepted from the floor. A simple majority vote of the assembly shall be necessary to be placed on the election ballot.
> 5.21.3 Candidates shall first be elected based solely on their individual meeting of the qualifications of Assembly membership as determined by the Assembly, regardless of the qualification of other candidates or the number of available seats. If, after the first round, more candidates have been elected than there are open seats in their college, the Assembly shall vote again. During the second round, each voting member of the

Assembly shall by secret ballot name the candidate(s) they consider most qualified. In the second round, Assembly members shall elect up to as many candidates as there are available seats in their college.

5.21.3.1 In the event that, after the second round, no candidate has received a majority, there shall be a third round wherein only a number of candidates equaling the number of available seats plus one shall advance. The method of voting shall be the same as the second round.

5.21.4 With the recommendation of the Board of Elections and Membership, the Cabinet or the Assembly may call for a campus-wide or special school/college supplementary election to fill open Assembly seats. There shall be more more than three [3] such elections per legislative session. The specific time and place for such elections shall be determined by the Board of Elections and Membership. The polls shall not be required to be open for four [4] days.

5.22 If a member of the Assembly changes their primary school/college during their term of office and there is a vacant seat as an Assembly representative for their new primary school/college, the Board of Elections and Membership can approve them to represent this school/college for the remainder of the legislative session.

5.23 A temporary "leave of absence" from the Assembly may be granted by two-thirds [2/3] affirmative vote of the Board of Elections and Membership upon receipt of written request. This seat may not be filled during the Assembly member's leave.

5.24 Should the Chair of the Board of Elections and Membership remain vacant for a period of ten [10] days and should no one eligible and wishing to fill the vacated office submit the required eligibility form and letter of intent, the Cabinet shall nominate a voting member of the Assembly to serve as interim chair until a new chair is confirmed. This nominee shall be confirmed by a simple majority vote of the Assembly. The interim chair shall retain all rights and privileges of their other offices while assuming the additional responsibilities conferred upon the Chair of the Board of Elections and Membership.

5.25 As outlined in Section 5.4 of the Constitution, the Assembly shall annually elect, in February, and maintain, a Finance Board of no more than twelve [12] voting members. No more than four [4] Assembly Representatives may serve on the Finance Board, and two [2] seats on the Board shall be reserved for Assembly Representatives.

5.25.1 The term of office for voting members of the Finance Board shall be one year, from the date of their election until the election of the next Board.

5.25.2 Elections for the Finance Board cannot take place any less than [2] weeks prior to the due date of budge requests/proposals as determined by the Comptroller

5.25.3 Those wishing to be elected must submit a letter of intent and a petition of seventy-five [75] undergraduate student's signatures along with a completed eligibility form. Candidates shall submit these forms to the BEM by 5:00 PM of Friday before their election at Assembly. This deadline shall be published on all applications.

5.25.4 Candidates must be interviewed by a member of the BEM and Comptroller prior to their election at an Assembly meeting. The interview transcript shall be given to the

Assembly prior to the candidate's election. This requirement shall be published on all applications.
5.25.5 The Cabinet by majority vote shall nominate candidates to stand for election in the Assembly.
5.25.6 A two-thirds [2/3] majority shall be required for election by the Assembly.
5.25.7 A new member orientation period for the members-elect will ensue immediately following the election, lasting no less than two [2] weeks.

5.26 As outlined in Section 7.2 of the Constitution, the Assembly shall annually elect, in September, and maintain, a Board of Elections and Membership of no more than eight [8] voting members and a chairperson.

5.26.1 The term of office for voting members and the chair of the Board of Elections and Membership shall be from the date of their election until the election of the next Board.
5.26.2 The Cabinet by majority vote shall nominate candidates to stand for election in the Assembly. Those wishing to be nominated must submit a letter of intent and a petition of twenty-five [25] student's signatures along with a completed eligibility form.

5.27 As outlined in Section 6.2 of the Constitution, the Assembly shall maintain a Judicial Review Board of no more than five [5] members, one of whom the Judicial Review Board shall elect as its Chair.

5.27.1 The term of office for members of the Judicial Review Board is defined within Section 6.2.1 of the Constitution.
5.27.2 When a vacancy occurs, the Cabinet shall by majority vote nominate candidates to be confirmed by the Assembly. Those wishing to be nominated must submit a letter of intent and a petition of seventy-five [75] student's signatures along with a completed eligibility form.
5.27.3 A two-thirds [2/3] majority vote shall be required for confirmation by the Assembly.

5.28 The Assembly shall annually elect, in April, and maintain, a maximum of two [2] individuals to represent the Student Association before the Syracuse University Board of Trustees. One [1] seat shall be filled by the President of the Student Association.

5.28.1 The term of office shall for Student Association Representatives to the Syracuse University Board of Trustees be from May 1st to April 30th.
5.28.2 Any undergraduate student, exclusive of SUNY College of Environmental Science and Forestry, may run for the position. Candidates shall submit these forms to the BEM by 5PM of the Friday before their election at Assembly. This deadline shall be published on all Board of Trustee Liaison applications.
5.28.2 The Cabinet, by majority vote, shall nominate candidates to stand for election in the Assembly. Those wishing to be nominated must submit a letter of intent and a petition of twenty-five [25] undergraduate student's signatures with a completed eligibility form. Candidates shall submit these forms to the BEM at least 24 hours prior to their nomination at Cabinet.

5.29 Prior to an officer appointing any individual(s) to any other office, the officer must first receive Assembly consent.

5.29.1 Those wishing to be appointed must submit a letter of intent with a completed eligibility form.
5.29.2 The Cabinet shall submit a recommendation to the Assembly in favor or against the nominee.
5.29.3 A two-thirds [2/3] affirmative vote is necessary for Assembly consent.

5.30 For all elections and confirmations in the Assembly, the method of voting shall by secret ballot, unless the Assembly by majority vote to conduct elections by another form of vote. Under no circumstances may the Assembly conduct any election or confirmation by any form of electronic communication, which may include but is not limited to email, text message, Voice-over-IP service or telephone call.

5.31 The Board of Elections and Membership shall enforce these rules, and shall apply the sanctions enumerated within this Article. The board may invalidate ballots or polling stations, or take additional actions as it deems necessary for any violations of these rules at any time during the election period, provided they comply with all Association codes.

5.32 All formal charges shall be submitted to the Board of Elections and Membership in writing. Charges shall be accepted no later than three [3] days following the announcement of the election results.

5.33 All candidates, organizations, and their respective campaign managers must appear before the Board of Elections and Membership when called upon, having been given a minimum of twenty-four [24] hours previous written notice. Failure to do so shall be interpreted as a forfeiture of the election. An appearance shall be rescheduled at the discretion of the Board of Elections and Membership Chair.

5.34 Any member of the Association involved in the elections shall not be threatened, intimidated, bribed or coerced on behalf of any campaign.

5.35 If any candidate or campaign believes they have been subject to harassment by another candidate or campaign, that candidate may file a complaint to the Board of Elections and Membership for review. For the purposes of this section, harassment is defined as any intentional act that is perceived as threatening or disturbing. This includes, but is not limited to, personal attacks, stalking, and other actions not defined within this statute. Harassment may be committed in person or by other ways of communication including electronic means. Such actions may disqualify candidates from office or referenda from passing at the discretion of the Board of Elections and Membership.

5.36 Any attempt by a campaign to unfairly alter the outcome of the election or referendum vote, at the discretion of the Board of Elections and Membership, shall disqualify candidates from office or referenda from passing.

5.37 The following sanctions shall be applied by the Board of Elections and Membership in addition to those previously enumerated in this Elections Code. The board may by majority vote impose other sanctions as it deems necessary.

5.37.1 No candidate for President or Comptroller may be charged more than one hundred and fifty dollars [$150.00] in fines.
5.37.2 Candidates for Assembly Representative may not be fined.
5.37.3 All collected fines shall be deposited in the Association's miscellaneous account.
5.37.4 Should the security deposit of a candidate run out as a result of campaign violations; the Board of Elections and Membership shall immediately review the eligibility of the candidate for office and may impose punishment up to and including disqualification of the candidate for office.

Article VI: Judicial Processes

6.1 The Judicial Review Board [JRB] shall have original jurisdiction to hear cases involving student organizations funded by the undergraduate Student Activity Fee charged with violating rules established by SU, SUNY-ESF and the Association

6.1.1 The JRB shall have original jurisdiction for cases arising under the SA Constitution and Bylaws. The board shall review actions of the Assembly, Boards, committees and Cabinet and shall determine the legality of such actions.
6.1.2 The JRB shall hear cases involving allegations of denial of due process, discrimination and unfair treatment by funded organizations.
6.1.3 The JRB shall act as the official student mediation body in conflicts involving student organizations.
6.1.4 Any student organization appealing to the JRB for moderation as outlined in Section 6.8 of the Constitution must sign a statement agreeing to abide by the ruling of the JRB. Any organization who, after seeking JRB moderation, does not abide by the ruling may be denied Student Activity Fee funds for so long as they remain out of compliance.

6.2 Any student may file a written complaint with the JRB. All complaints filed shall be subject to a hearing by the JRB within ten [10] business days of the filing of the complaint.

6.3 Any student may begin a petition of impeachment for any officer elected by the student body or an Undergraduate University Senator. A petition of impeachment shall contain a description of charges and the signatures and addresses of at least one-tenth [1/10] of the officer's respective constituency. The petition of impeachment shall be presented to the JRB Chair and the Parliamentarian.

6.3.1 Upon receiving a petition of impeachment, AdOp will conduct an investigation lasting at a maximum of ten [10] days. During this time, AdOp will collect written statements and testimonies from all parties related to the case. Upon conclusion of the investigation, AdOp will present a file of all written testimonies, hard evidence and a

list of relevant witnesses to be sent out to the Assembly prior to the next meeting for the Assembly to review.

6.3.2 During this time both the JRB, AdOp and the party of the accused will remain sequestered from releasing any information about the case to any student or officer of the assemble. Failure to comply will result as follows:

6.3.2.1 If the party of the accused has been found releasing information to any media organization on or off campus, it will be counted as an immediate confession of guilt and will be followed with a immediate removal from office.

6.3.2.2 If members of the JRB or AdOp are found releasing information to the media the persons at fault will be brought up on disciplinary charges and will be removed from the investigation.

6.3.3 Impeachment proceedings will supersede the regular schedule of the next Assembly meeting, automatically tabling all previous programs on the agenda. All impeachment proceedings will be held in Executive Session. Under no circumstances will the Assembly vote to exit Executive Session during impeachment proceedings.

6.3.3.1 The JRB Chair will preside over the Assembly during impeachment proceedings.

6.3.3.2 During the proceedings the Assembly will hear statements from witnesses lasting no more than ten [10] minutes each, along with a presentation of evidence from the AdOp investigation lasting no longer than fifteen [15] minutes, and a statement from the accused lasting no longer than fifteen [15] minutes. The accused shall have the right to speak last.

6.3.3.3 Upon conclusion of the proceedings, the Assembly may forward charges of impeachment to the JRB by two-thirds [2/3] affirmative vote

6.3.4 Upon receipt of charges of impeachment, the chair of the JRB shall call a special meeting of the JRB to hear and debate the charges. At this meeting, the officer in question may be removed on a roll call vote, attaining a majority vote of the board members present and voting. Quorum at this meeting shall be two-thirds [2/3] of the voting membership. The Assembly with three-fourths [3/4] affirmative vote may overturn such a decision.

6.4 When applicable, meetings of the JRB shall be run in two [2] parts. The first part, herein referred to as a "hearing" shall be the given time the board hears all sides to the respective case from the individuals involved. The second part, herein referred to as a "deliberation" shall be the given time the board decides the case and any resulting disciplinary actions.

6.4.1 All hearings of the JRB shall be run under the same parliamentary authority of the Assembly, allowing each side an opportunity to present its case. Hearings of the board shall be open to the public unless by two-thirds [2/3] affirmative vote of the board's voting membership.

6.4.2 All deliberations of the JRB shall be run in executive session under the same parliamentary authority of the Assembly. Only members of the board or those invited by the board may be present for deliberations.

6.5 The JRB shall conduct hearings to determine the validity of all charges brought against members. Assembly members have the right to appear before the JRB and to answer all charges

made against them.

6.5.1 Permitted at the hearing shall be the person who brought up the complaint and the person who is being charged or their respective representative. The officer being charged shall be notified at least five [5] days before the hearing. If the officer fails to appear at the hearing given five [5] class days notice, rights to appear before the board shall be waived.
6.5.2 In addition, each side may submit written statements to the JRB no less than three [3] days prior to the hearing. The JRB may accept however many of these witnesses they deem necessary.
6.5.3 If a case arises in which a JRB member is affiliated with either participating party, that JRB member must recuse themselves from the hearing and deliberation.

6.6 Upon completion of the hearing, the members of the JRB shall deliberate in executive session. The board at this time shall vote, by majority, on any disciplinary actions to be imposed on any officer(s) in question. Disciplinary action are as follows:

6.6.1 Removal of speaking rights.
6.6.2 Removal of voting rights.
6.6.3 Removal from the Assembly
6.6.4 Dismissal from the Assembly.
6.6.5 Temporary suspension from the Assembly.
6.6.6 A student organization found guilty by the JRB may be denied from receiving Student Activity Fee funding for a minimum of one [1] semester to a maximum of eight [8] semesters. Any denial greater than two [2] semesters shall cause the Finance Board to review that organization's tier status at the end of their penalty.
6.6.7 Forwarding criminal charges to any applicable law enforcement agency in cases where criminal activity is suspected, including but not limited to theft or embezzlement of funds.
6.6.8 Any punishment not herein listed that the JRB may determine appropriate, fair, and reasonable.

6.7 The JRB shall submit and present a report detailing all findings and subsequent disciplinary actions to the Assembly and the officer(s) in question by the next regular Assembly meeting.

6.8 Upon notice of disciplinary action, an officer has ten [10] consecutive class days to request that the Assembly appeal the decision of the JRB. The Assembly by one-third [1/3] vote may decide to hear an appeal; any JRB decision may be overturned by three-fourths [3/4] vote. If the JRB decision is not overturned, the disciplinary action shall stand.

6.9 The President, Speaker, Parliamentarian, Comptroller, BEM, JRB or one-fourth [1/4] of the Assembly shall have the option to call for a special meeting of the Assembly for the removal of any officer of the Association who was either elected or confirmed by the Assembly. Quorum at this meeting shall be two-thirds [2/3] of the voting membership.

6.9.1 At this Assembly meeting, the officer in question may be recalled on a roll call vote,

attaining two-thirds [2/3] affirmative vote of the Assembly Representatives present and voting. Officers elected by the Assembly to the JRB may be recalled with a three-fourths [3/4] affirmative vote of the Assembly Representatives present and voting at a special meeting of the Assembly.

6.10 Any Registered Student Organization may seek moderation from the JRB in the event that there is a dispute regarding elections, finances, bylaws, or actions of the organization, its executive board, or any of its members. Moderation shall be entirely voluntary, and under no circumstance shall the JRB enforce any action against any RSO who does not seek moderation and sign an agreement as in Section 6.1.4. In seeking to resolve the dispute, the JRB may:

6.10.1 Void the results of an election in question and call for new elections.
6.10.2 Suspend Student Activity Fee funding until an audit by the Comptroller has determined the organization is in compliance with finance regulations.
6.10.3 Void bylaws or Constitutional regulations in question, in part or in whole, and call upon the organization to write new regulations.
6.10.4. Refer the organization or any individual within an organization in question to the Office of Student Activities, the Office of Student Rights and Responsibilities, or any other relevant authority.
6.10.5. Any remedy the JRB may determine is appropriate, fair, and reasonable. Such remedy may be neither cruel nor unusual.
6.10.6 Any decision made by the JRB under the terms of this section may be appealed to the Assembly under the normal process of appeals.
6.10.7 In enforcing this section, the JRB shall emphasize remedies that encourage problem-solving by communication and learning over punitive measures.

6.11 The JRB may review the actions of any RSO and, in the event the JRB has determined an RSO may have violated Student Association regulations, its mission statement, or acted in gross malfeasance or in violation of public decency may hold a hearing to determine whether or not the actions in question are cause for a suspension of Student Activity Fee funds. In such a hearing the organization in question shall be given the chance to defend their actions. After such a hearing, the JRB may deny Student Activity Fee funding from that RSO up to a maximum of eight [8] semesters.

Article VII: Revision

7.1 The Bylaws may be amended through legislation in the form of a *Proposal* having been approved by the Board of Administrative Operations. Amendments must be approved by a two-thirds [2/3] vote of the Assembly. Representatives shall receive prior notice for any vote concerning the amendment of the Bylaws.