Assessment and Action Plan—Functional Area

Functional Area: University Senate

Web Address: http://universitysenate.syr.edu

Description of Committee: The University Senate is the academic governing body of the University and is made up of faculty, students, staff, and administration members. Most of its work is done in the seventeen standing committees, which report to the full Senate at least once a year. The Senate mainly functions in an advisory capacity to the Chancellor. However, it is empowered to approve new curricula and to recommend faculty for promotion and for emeritus status.

PHASE 1				PHASE 2		PHASE 3	
Goals	**Objectives**	**Strategies**	**Metric**	**Results**	**Interpretation**	**Action**	**Follow-Up**
What does the Senate strive to accomplish:	What objectives will be measured? (specific, measurable, attainable, results-oriented, time-bound)	How will the objective be met?	How will success be determined?	What was learned in the assessment process?	What do the results mean to the unit?	How will results be used to make improvements?	How will unit know if change made a difference?
Function in an advisory capacity to the Chancellor	Operate through 17 standing committees Conduct monthly meetings of the full Senate	Agenda committee sets the Senate agenda, provides guidance to standing committees, and works to ensure the orderly process of the Senate's work Agenda committee puts together all Senate committees as well as search and ad hoc committees including those to evaluate the Chancellor and Vice Chancellor for Academic Affairs every five years Each standing committee includes a minimum of nine members and meets regularly to concern itself with matters outlined in the bylaws (http://universitysenate.syr.edu/bylaws/#) Full Senate hears reports from each committee at least once a year Full Senate considers any motions or resolutions proposed by committees or individual senators					

Prepared by: Date:

Act as the academic governing body of the University	Approve new curricula (courses as well as programs of study)	- considers all requests of the various schools and colleges for curriculum changes - recommends action on such changes to the Senate - initiate suggestions to departments designed to improve their curricula, but it shall concern itself primarily with curricular matters affecting the University as a whole Present results of Committee work to full Senate for final approval					
	Recommend to the Board of Trustees that those students who qualify be granted degrees at the various graduation ceremonies						
	Propose new (or changes in) policy on grading, drop/add deadlines, classroom scheduling, benefits, women's concerns, GLBT concerns, diversity concerns, tenure, academic freedom, computing services, athletics, the library, academic research, matters of student life						

Prepared by: Date:

Oversight of faculty promotion, tenure and emeritus designations	Recommend to the Board of Trustees that faculty members so endorsed be promoted	Committee on Appointment and Promotions: - studies standards for original appointment to the faculty of the University, for promotion, and for granting of tenure - recommends to the Senate procedure for obtaining recognition of standards by the several colleges, schools and departments - fosters in the various colleges, schools and departments appropriate procedure for handling appointments, decisions of tenure, and promotion - audits all decisions of appointment, promotion and granting of tenure and may request testimony before it of appropriate deans, department chairs and other officials - review the appeal by either the candidate or the department of college decisions on promotions and granting of tenure provided that the grievance pertains to procedural matters Full Senate approves the Committee's recommendations, which are forwarded to the Board of Trustees					
	Recommend to the Board of Trustees that retiring faculty be designated with emeritus status						

Prepared by: Date: